



December 3, 2008 - GBA Meeting Minutes

Attendees: Jake, Justin, Elena, Elizabeth, John O, Michal, Brooke, Laura, John R, Dennis, Erin, Mark M.

Homework:

ALL – Final Documentation is due early Next Week

ALL – Put final docs on jump drives

ALL – Email what we want to have in the GBA Survey to Elizabeth by Dec 3rd

JAKE – Print and email all final GBA docs for documentation

JAKE – Send dance marathon info to Elizabeth

JAKE – Figure out a date for GBA reception and email it out

JUSTIN – Follow up with MBA orgs to make sure they are all delivering on their promises, esp those that charge dues

JUSTIN – Remind MBA orgs about elections and transitions

ELENA – Submit needed paper work to apply for tax exempt status (once Constitution is finalized)

ELENA – Graduation Party notes to Social Committee for documentation

ELENA – Get list of 1st years who have not paid to Erin

JOHN O – Finish all of the to-dos for the golf outing, including transition meeting with Mark M.

JOHN O – Figure out where Tailgating grills will be stored for the winter. Get propane tanks back to owners

DENNIS – Take the lead with the next development chair to work on commencement gift. Follow up with Kaylene.

ELIZABETH – Draft and conduct GBA survey

LAURA – Follow up on TV Info and student Calendar

JOHN R – Work with John O to outline guidelines for squire sponsorship

DUANE – Set up a Captain's Committee Meeting.

DUANE – Look into Intramural Training (football, cricket)

DUANE – Get More info about Georgetown Basketball Tourney

MARK – Hooks in the locker room bathrooms

MARK – Look into Wall Street Journals for each center

ERIN – Follow up with first years for dues

SQUIRE ANNOUNCEMENTS:



Old Business:

- MBA Lounge Task Force:
 - Taskforce = Elena, Elizabeth, Andres
 - All purchases are on hold until we have \$10K to give to the next board.
 - Need to document everything
- Golf Outing Reporting:
 - John meeting with Mark for transition planning
 - Gen Mills and Nestle checks in alumni office
 - Financial Progress
 - A UW foundation check is waiting at Alumni Affairs
 - Still need to get company checks
 - Need to collect funds – issues with cash flows / dues free org if we don't collect this money
 - Still to-do
 - Student survey – from new rep (still want to get feedback and it will act as a good introduction for new development rep)
 - Company survey – has been sent out, but still need to tabulate responses
 - Documentation
 - Collect money
 - Next Year Golf Outing – Sept 18, 2009
- Ski Trip:
 - Total responses = 20 people interested
- Commencement Gift:
 - New this year, investigate what students can give the school / new building
 - No list actually exists. Need to talk to Kaylene Rieley

New Business:

- Document Round-up:
 - Got final docs (org charts, constitution)
 - Email final docs to Jake
 - All – put final docs on GBA jump drives
- Elections:
 - Great participation. Elections are close.
 - Wed - Reminder announcement to those who have not voted
 - Thurs – voting closes at 11:55pm
 - Fri – email to all who ran with results. Copy current board and Mark M.
 - Sun – Formal announcement in Squire
 - New Board will be at Wed Dec 10th mtg (last board mtg and current board) and will schedule transition retreat
- GBA Reception:
 - Jake to send out potential dates
- GBA Survey:
 - Joint survey from old and new board to see what worked and what people want

- Dec 10th – discuss survey topics with old and new board
- Send out Survey – at the end of this fall semester
- Board Retreat to discuss survey results – first week of classes
- Topics to Cover
- Tailgating:
 - Need to figure out where grills will be stored for the winter
 - Get propane tanks back to their owners
- Study Break:
 - Tuesday, Dec 9th 12:30 – 2:00pm. Bring in Wii's

Functional Reports:

- **International Advocate**
 - No updates
- **1st Year Representative**
 - No updates
- **2nd Year Representative**
 - No updates
- **Advisor**
 - No updates
- **President**
 - No Updates
- **Vice-President**
 - No Updates
- **Treasurer**
 - No updates
- **Development**
 - No Updates
- **Community Service**
 - No updates
- **Social**
 - No updates
- **Communications**
 - No updates
- **Sports**
 - No updates