



December 10, 2008 - GBA Meeting Minutes

Attendees: Jake, Elena, Elizabeth, John O, Michal, Brooke, Laura, John R, Duane, Dennis, Erin, Andres, Kyle, Mat, Courtney, Greg, Joe, Heather, Claudia, Amber, Jose

Homework:

ALL – One-on-One Meeting with replacement BEFORE Transition Mtg on 1/20. Come up with GBA survey questions

ALL – Email Final Reports to Jake

ALL – Email what we want to have in the GBA Survey to Elizabeth by Dec 3rd

JAKE, ELENA, KLYE, HEATHER – Plan Transition Retreat

KYLE – Contact Julie Tran (Dean's office) to set up weekly GBA meeting room

JUSTIN – Follow up with MBA orgs to make sure they are all delivering on their promises, esp those that charge dues

JUSTIN – Remind MBA orgs about elections and transitions

ELENA – Graduation Party notes to Social Committee for documentation

ELENA – Get list of 1st years who have not paid to Erin

JOHN O – Transition meeting with Mark M.

JOHN O – Figure out where Tailgating grills will be stored for the winter. Get propane tanks back to owners

JOE – Send out golf outing follow up surveys (student and company)

DENNIS – Take the lead with the next development chair to work on commencement gift. Follow up with Kaylene.

LAURA – Follow up on TV Info and student Calendar

JOHN R – Work with Development to outline guidelines for squire sponsorship

DUANE – Get more info about Georgetown Basketball Tourney

JOSE – Take over GBA Ski Trip

MARK – Hooks in the locker room bathrooms

MARK – Look into Wall Street Journals for each center

ERIN – Follow up with first years for dues

SQUIRE ANNOUNCEMENTS:



Old Business:

- Elections Recap:
 - 174 Total Votes
 - Candidates: 4 Prez, 5 VP, 2 Treasure, 2 Development, Rest of Positions were uncontested
 - 2nd years didn't know if they could vote, so reminder emails specifically noted that 2nd years should vote
 - Election results / votes are public and can be made available. The races with multiple people running had very close races (winner by about 10% points). New board can decide if they want to change how elections are done (with president elect and then the next 10-12 people being general leaders... as opposed to how we do it where you have to run for a specific position)
- Golf Outing Reporting:
 - John creating a transition to make sure that we collect the final funds (current & past presidents, treasurers, and development chairs, and Mark M). Objective is to outline a plan to get all funds and make this better in the future
 - Outstanding Checks – Grainger, KC, PG (all reminded this past Friday via email)
 - Still need to be given to Treasurer – Deans check, Gen Mills
 - University Ridge Invoice due this week
 - Still to-do
 - Student survey – from new rep (still want to get feedback and it will act as a good introduction for new development rep)
 - Company survey – has been sent out, but still need to tabulate responses
 - Documentation
 - Collect money
 - Next Year Golf Outing – Sept 18, 2009
- Ski Trip:
 - Total responses = 20 people interested. No confirmations yet
 - Vail Colorado, direct flight from Madison
 - Jose will take over (Marcel is also helping)
- Commencement Gift:
 - Dennis is leading this
 - New this year, investigate what students can give the school / new building. Need to talk to Kaylene Rieley (art, benches, etc)
 - Also setting up a standard process for giving \$/gift for the future.
- MBA Lounge Taskforce:
 - Tabled pending funds from golf outing (foosball, Wii, Kitchenette, etc)
 - Will be passed onto new board
- Coffee Break:
 - Good Turnout.
 - Mark wants this to be a monthly event. Not sure if it will continued to be sponsored by the MBA Program Office. Est cost is \$300-\$500 / coffee break
 - Perhaps get Centers to sponsor
 - Ran out of Hot water and Hot Chocolate

- Study Break:
 - Ran out of Pizza – cuz we forgot to have them cut in squares.
 - Didn't order through conference services... saved \$50
 - No food in the Plenary Room. Dean was upset and we will be fined \$25.

New Business:

- GBA Board Transition Plan
 - New Board Term starts Jan 20
 - Transition Retreat
 - Half Day Retreat = Tuesday, Jan 20th 5:30pm – 10:00pm. Food will be provided
 - Retreat Planning Team = Jake, Elena, Kyle, Heather
 - One on One Meetings
 - Binder/Final Report Handover
 - Have Meetings before Transition Retreat
 - Spring Semester Weekly Meeting = Tuesdays 8:00am – 9:15am. First mtg is Jan 27th.
 - Outgoing Officer Roles for Spring Semester
 - New board will decide what they need from Outgoing board. Outgoing board will be available if needed
- GBA Survey:
 - Joint survey from old and new board to see what worked and what people want
 - Together come up with questions during one-on-one mtgs and we will discuss at Transition Retreat
- Tailgating:
 - Need to figure out where grills and propane tank will be stored for the winter
 - \$80 for two Tupperware tubs for the grills, so we can keep them in the mba student org
 - Get propane tanks back to their owners – John drop off tank at Matt this weekend

Functional Reports:

- **International Advocate**
 - Monday Night Football was a success. Had mix of international students and domestic
- **1st Year Representative**
 - No updates
- **2nd Year Representative**
 - No updates
- **Advisor**
 - No updates
- **President**
 - GBA farewell event – tonight at Portabella. 8:30pm
- **Vice-President**
 - No Updates
- **Treasurer**
 - Mat and Courtney will be the new signers on the GBA Bank Accounts
 - Switching banks because our current bank does not allow us to download transactions into the quicken
 - Will be transitioning \$9,000 to new board (with Mills checks dep) and should get to \$10K as planned
 - Will share tentative spring budget with new board
 - 1st years dues – can't get some of the MBA Lounge stuff without the rest of dues
 - Won't be able to get tax exempt status for GBA
- **Development**
 - No Updates
- **Community Service**
 - Holiday Giving: Sponsored 4 families. 3 more than last year!!!
- **Social**
 - Don't sponsor final taps (only have \$120 left). So put that money towards spring semester kick off event
- **Tech Communications**
 - Twitter: Just starting to take off. Re-announce over winter break
 - MBActive: Miles Gerson's idea to post what outdoor activities that you are doing and people want to join you. If you are a member of Twitter, you can get email updates when people in MBActive make a status update
- **Assoc. Communications**
 - Pass on Plasma TV opportunity to Abby
- **Sports**
 - Georgetown tourney for charity. Cost is \$1600 + lodging and transportation. Pass for this year.