



October 1, 2008 - GBA Meeting Minutes

Attendees: Jake, Justin, Elena, John O, Elizabeth, Michal, Brooke, Laura, John R, Duane, Andres, Dennis, Erin, Mark M.

Homework:

ALL – Set up Committee Mtg Kick offs

ALL – Review Jake's Continuity and Offer Transition Plan

ALL – Review Constitution and come prepared to discuss / finalize / vote

JAKE – Finish Constitution updates, send out to board by the weekend

JAKE – Double Check the name of the Curriculum Committee (masters) for the Transition Plan

JAKE – Put together a rough template for the Transition Plan documentation

JAKE – Set up time for a townhall mtg (office hours) over lunch Thurs Oct 23rd

JAKE – Follow up with Key GBA Opportunities (coffee break, WSJ, Sponsorship, etc)

JAKE – Make binders for Andres, Erin, and Dennis

JAKE – Send out Professional School (get law school) info to Brooke and Michal

JAKE – Follow up with Regional MBA Group who has sponsorship tailgating

ELENA – Submit needed paper work to apply for tax exempt status (once Constitution is finalized)

ELENA – Send out Budget to Board.

ELENA – Graduation Party notes to Social Committee for documentation

EXEC TEAM – Mtg to discuss East Wing Issues, etc

ELIZABETH – Look into Day of Service Concept (all MBA orgs doing community service on same day)

JOHN O – Follow up Email to Companies, Students (get email addresses for golfers). Collect remaining Student and Company Fees / Get Credit Card Money in GBA account.

JOHN O – Send out follow up Survey to all golf participants (2 surveys – students and companies)

JOHN O – Finalize Golf Outing Documentation for our leave behind for next year. Due 10/15

JOHN O – Follow up with Brand and Mkt Res Ctr if we can use their survey monkey. Tell Laura

BROOKE / MICHAL – Squire announcement for Comedy Club event

MICHAL – Finalize Madison Bar Matrix for Squire

LAURA – Follow up on TV Info and student Calendar

LAURA – Notes on Welcome Back Party for Social Documentation

JOHN R – Work with John O to outline guidelines for squire sponsorship

JOHN R – Send email about TAPS at Momarte

JOHN R / DUANE – Investigate a big ski trip opportunity for Spring Semester

DUANE – Set up a Captain's Committee Meeting.

DUANE – Look into Intramural Training (football, cricket)

DUANE / ANDRES – Investigate Monday Night Football for students. Teach people the rules for those who don't know.



SQUIRE ANNOUNCEMENTS:

- Thanks to Becky Bishop for help with the Constitution (when finalized)
- Madison Bar Matrix
- Comedy Club Event

Old Business:

- Budget:
 - Exec Team is mtg today to review line items
 - Overall we, have enough money for fall and spring semesters and should have some left over for the next board.
 - Most student orgs are requesting about \$400. Clubs that requested more than that have been spoken to
 - Still waiting to collect funds from the golf outing
 - Fall (detailed) and Spring (as guideline) Budget Passed.
- Constitution: Spoke with Honor Board about their role as the judiciary branch to ensure elections are conducted in a fair Manner. Honor Board will still handle honor code violations independently (without GBA). Proposal included specific roles, benefits, and negatives. Honor board includes 3 faculty. The faculty is not a part of GBA. For any case that the Honor Board needs to act upon a GBA issue then the 4 students would add a 5th tie breaking vote (from a flip of a coin for 1 of the 2 master committee students).

New Business:

- GBA Continuity and Transition Plan:
 - Office Binders need to stay up to date
 - Officer Final Reports. Need to include:
 - What was done, how, where, when, costs, process
 - What could have been done better
 - What I wish I knew at the beginning of my term
 - What my ideas and vision are for the future of this position
 - Key contacts / specific functional instructions
 - Timeline
 - Committee Involvement
- Townhall Meetings:
 - Still got questions about what GBA actually does – GBA needs to do a better job communicating / marketing what we do (have a banner at events)
 - Too much Mac n Cheese Pizza
 - Could have used more time for that one meeting to give people time to ask questions about specific committees
 - 1st townhall mtg is good to have a big show with pizza to get the 1st years excited – Try and do it sooner in the year.
 - Do we need to have a townhall mtg every month?
 - Advertise it as a student body mtg, hosted by GBA

- Perhaps have it at a different time (night), to get more commitment
- Could have a laid back ‘office hours’ where GBA would be available to answer questions / concerns that people have. We can also use this time to answer questions about what it is that each board member does. Try it on Thurs Oct 23rd

Functional Reports:

- **President**
 - No new updates
- **Vice-President**
 - Working with Pres council on individual need. Don’t see a need for a big mtg
 - Met with people for Alumni Committee as needed
- **Treasurer**
 - Asked Mark for a list of 1st years and specializations to get student dues
 - Still waiting on money from golf outing
- **Development**
 - Meeting with Elena Tomorrow
 - Survey will go out on Friday
 - Follow up Email sent out on Friday
 - Development Mtg scheduled
- **Community Service**
 - Still working to find out where can handle a large group
- **Social**
 - Tailgate:
 - Tailgate this week will be Artful Business Club. Real Estate.
 - GMN cannot do a tailgate
 - Grills are to remain outside locked up in the courtyard, per Cheryl Shroud.
 - Need a sign that says ‘no alcohol in the building’
 - Taps:
 - Café Momarte. Need to go in the Side Car entrance. Trying to make it so we don’t have to pay a cover and get drink special.
 - Events:
 - Overature after work on Thursday
 - Comedy Club Next Saturday. GBA will subsidize some of the cost.
 - Halloween – \$10 / student, \$15 / non students. Estimated after expenses, GBA will still need to chip in \$350. 4 kegs should be good (last year we didn’t finish all 5 kegs). Can provide shots for a donation for spring ball. Note on invite to drink responsibly
- **Communications**
 - Club Links were added to the squire
 - Bucky Bullets
- **Sports**
 - Talking to Captains on a needed basis

- **International Advocate**
- **1st Year Representative**
- **2nd Year Representative**
- **Advisor**